



VACANCY NOTICE

The Securities and Exchange Commission of Zimbabwe is inviting applications from suitably qualified and experienced candidates to fill the position of **Legal Officer**.

Core Competencies:

- Good written and oral communication skills.
- Proficient in Microsoft packages.
- Ability to work as part of a team.
- Creative, innovative and detail oriented.
- Ability to multi-task and excellent work ethic.

Duties and Responsibilities:

- Providing legal advice and support to the Commission.
- Conducting research, drafting, and reviewing Securities legislation and legal notices.
- Preparing and reviewing contracts, agreements, and internal policies.
- Ensuring compliance with all statutory or legal requirements.
- Assisting in managing outsourced legal services.
- Monitoring legal and regulatory environment for any changes in legislation which have a bearing on the Commission.
- Preparing legal opinions on legal issues pertaining to the Commission's mandate.
- Performing any other duties that may be assigned by the superior.

Requisite qualifications & experience:

- A Bachelor of Laws degree.
- A registered legal practitioner.
- Knowledge and understanding of the capital market will be an added advantage.
- A minimum of 3 years working experience.

Application letters with C.V.s to be e-mailed to recruitment@seczim.co.zw with the position being applied for clearly stated in the email subject. These should reach us NOT LATER THAN 13 November 2023. N/B Only shortlisted candidates will be responded to.